



DRAFT AGENDA

21- 22 JANUARY 2010 – PREPARATORY VISIT – GRUNDTVIG SENIORS PROGRAMME.

Host organisation: Fundacion Voluntarios por Madrid
Timescale: 2 day visit (arrival the day before, 19 January)

DAY ONE

9:00 – Welcome to the Fundacion Voluntarios and presentation of the organisation (aims and objectives and overview of work)

11:00 – Overview of Belfast City Council including the Older Peoples Working Group

12:30 – Lunch

13:30 – Cultural tour of the city

15:30 – Discussion of volunteering opportunities that may be available for participants from Belfast.

16:30 – Any other business that has arisen from Day One

17:30 – End of day one

DAY TWO

9:00 - Visit to three of the organisations that can offer volunteering opportunities, including a guided tour and overview of activities.

12:30 - Discussion of the final application form including aims and objectives and the logistics of the project including language skills etc

13:30 – Lunch

14:30 – Develop an action plan for the project as well as a time line for actions and submissions and budgets.

16:30 – Conclusion of the visit